



# City of North Miami

776 Northeast 125<sup>th</sup> Street, North Miami, Florida 33161-5654

(305) 893-6511

DATE: \_\_\_\_\_

MAIL TO: Anne Loperena, Community Planning & Development  
12400 N. E. 8 Avenue, North Miami, FL 33161

Requestor's Name  
or Company Name

\_\_\_\_\_

Last

\_\_\_\_\_

First

Requestor's Address: \_\_\_\_\_

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

ZIP

Requestor's Phone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

Enclosed is Check # \_\_\_\_\_ for \$50. Your Receipt # is \_\_\_\_\_  
(Payable to: City of North Miami)

**REQUEST: ACTIVE PERMITS & OPEN COMPLAINTS (VIOLATIONS)  
FOR THE PROPERTY LOCATED AT:**

\_\_\_\_\_

## RESPONSE:

\_\_\_\_\_ Active Permits (see attached)  
*For more information contact the Building Official, John Jackson, at  
(305) 895-9820, ext. 12178.*

\_\_\_\_\_ Open Complaints (see attached)  
*For more information you can reach the contact person at (305) 893-6511 at  
the extension indicated on the attachment.*

Signature of Employee assisting: \_\_\_\_\_

as of (Date): \_\_\_\_\_

**PLEASE NOTE: A Reoccupancy Inspection is required for residential properties (which include condominiums, single-family, duplex, tri-plex & apartments) prior to closing; otherwise a complaint will be initiated.**